



CASE STUDY



Two School Districts Use ClickScan to Reduce Costs and Store Student Records

Different Districts, Same Problems

Of the nine school districts in El Paso County, Clint is the largest in square mileage and is one of the fastest growing districts in Texas. The district has an estimated student population of over 9,000, which is expected to double over the next five years.

The Los Alamos Public Schools system consists of seven schools with a total enrollment of over 3,500 students. While smaller than Clint ISD, Los Alamos has the same concerns about storing their student, financial and human resources records.

Storing Paper Records No Longer Feasible

These school districts had become concerned with the amount of paperwork they were generating and were required to file and store. The amount of paper records was increasing dramatically, and with small budgets, they couldn't afford to build more space just to store these records.

To solve these problems, these school districts contacted Professional Document Systems. Following a document analysis, PDS suggested systems including:

- ClickScan Document Imaging Software
- Canon Document Scanners

Document Imaging Saves The Day

The ClickScan software and document scanners allows the schools to scan and store their documents digitally, instead of having to keep all the paper records. Now these schools can keep their required records in 1/100 of the space that was required before! One CD can hold four storage boxes worth of files, or an entire filing cabinet.

ClickScan also gives them instant access to any of their files from any computer, without the worry about a file getting lost or destroyed ever again.

Benefits for the School Districts

ClickScan provided cost savings, greater efficiency, and a dramatic reduction in storage space needed for both of these school districts. In addition, employees can access any file from ClickScan immediately, with security built in so that sensitive documents are protected so that only authorized employees can access them.

Clint and Los Alamos can now track, recall, and store vital information related to student records, HR and Financial information in seconds, improving employee efficiency and freeing up budgeted funds.

BENEFITS

- Improved efficiency
- Security features limit access to confidential records
- Speeds up records retrieval
- Access any record directly from any computer instantly
- Massive space savings from fewer file cabinets and boxed files

SOFTWARE

- ClickScan Document imaging software

SCANNERS

- Clint - Canon DR-2080 and 3060 Document Scanners
- Los Alamos - Canon 5060f Production Document Scanner

ROI

- 1 year ROI - 160%
- 3 year ROI - 341%
- 5 year ROI - 413%
- 81% Annual Rate of Return
- 3 Month Break-Even period

PDS

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